



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لايف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

November 10, 2025

Office Order No.:165-2025

For the greater interest of the Company, the following employee is hereby transferred as under:

S.N.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Additional Responsibility
01.	Md. Salim Khan (0713), Executive Officer	Cash Section, Daudkandi Organization Office (0063) - Cumilla Zone-03.	Cash Section, Pirgonj Agency Office (0712) Rongpur Zone (North)	He is assigned to work at Call Center at same premises.

His additional duties vide office order No 69-2024 dated April 03, 2024 is hereby cancelled.

Mr. Md. Salim Khan (0713) shall handover his overall charges along with Papers/Documents and his Computer (if any) to Manager & Operation Incharge, Cumilla Full Fledge Service Center, Cumilla Zone-01.

Mr. Md. Salim Khan is advised to report his joining to Mr. Mohammed Sohel Rana, AGM (DEV) & Incharge, Pirgonj Agency Office (0712) Rongpur Zone (North) along with Stationary Items allotted to him and release letter from his existing Office by 12-11-2025 with a copy to the HR & Administration Dept., Head Office- Dhaka.


Mahamudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to: Md. Salim Khan.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to: Md. Salim Khan.

1. The Chief Executive Officer.
2. The Additional Managing Director.
3. The AMD & Head of IT.
4. The AMD & Chief Financial Officer.
5. Master file.
6. Office Order file.
7. Personal file.

1. The AMD (DEV) & Incharge, Cumilla Zone-01.
2. The AMD (DEV) & Incharge, Dhaka Corp. Zone-07.
3. The EVP (PRT-1) & Incharge, Rongpur Zone (North).
4. The EVP (PRT-2) & Incharge, Cumilla Zone-03.
5. The Operation Incharge, Cumilla Full Fledge Service Center.
6. The Operation Incharge, Rongpur Full Fledge Service Center.
7. The DGM (DEV) & Incharge, Daudkandi Organization Office.
8. The AGM (DEV) & Incharge, Pirgonj Agency Office.

আর্থিক নিরাপত্তার সেতুবন্ধন